

## DISCLAIMER – DATA ARCHIVING

Dear (Insert Name/Assigned Number/Code of Client),

Our records indicate you are a member of <insert product name>, a product of Zamara<sup>1</sup>.

We note that you have not used (Insert Name of Product - e.g. Insurance Product) for a period of (insert period e.g. over 12 months) months.

Zamara shall therefore proceed to appropriately **archive** your Data<sup>2</sup> in line with our obligations under the Data Protection Act 2019.

If you wish to continue using the product above, kindly reply to this notice by sending an email to [info@zamara.co.ke](mailto:info@zamara.co.ke).

### Notes:

1. Zamara refers to Zamara Actuaries, Administrators & Consultants Limited; Zamara Risk & Insurance Brokers Limited; or Corporate & Pension Trust Services Limited – as appropriate or together and their affiliated entities
2. Data includes reference to Personal Data and Sensitive Personal Data as defined under the Data Protection Act, 2019